# IDRecords
## RECORDS MANAGEMENT SYSTEM

## Upgrade to an Integrated Solution

IDRecords enables law enforcement to be more efficient, more accessible, and more responsive to the needs of their communities.

The system is a fully integrated records management solution that uses today's technologies. Our software tools save you time, improve accuracy, and expedite the flow of information to improve your departmental efficiency.

Our software contains comprehensive inquiry and reporting tools, powerful search and retrieval capabilities, and dramatically improves reporting and investigation and case management.

- Record Summary Screens and Reports
- Electronic Redacting
- Standardized Toolbar and Functions
- Instant Warrant Checking
- Spell Checking
- Mapping Interfaces
- Master Indexes (Name, Address/Location, Vehicle)
- Emailing of Images, Records or Reports
- Federal & State Crime Reporting Standards
- Incident Offense Reporting (MICR, NIBRS, UCR)
- Queries and Reports (embedded & stand-alone)
- Statistical Reporting with Charting
- Ad Hoc Query Building
- Configuration & Setup Options (per application)
- Integrated Photo Imaging and Management
- Scanned Documents Management
- Digital Forms Reproductions and Replications (preview and print)
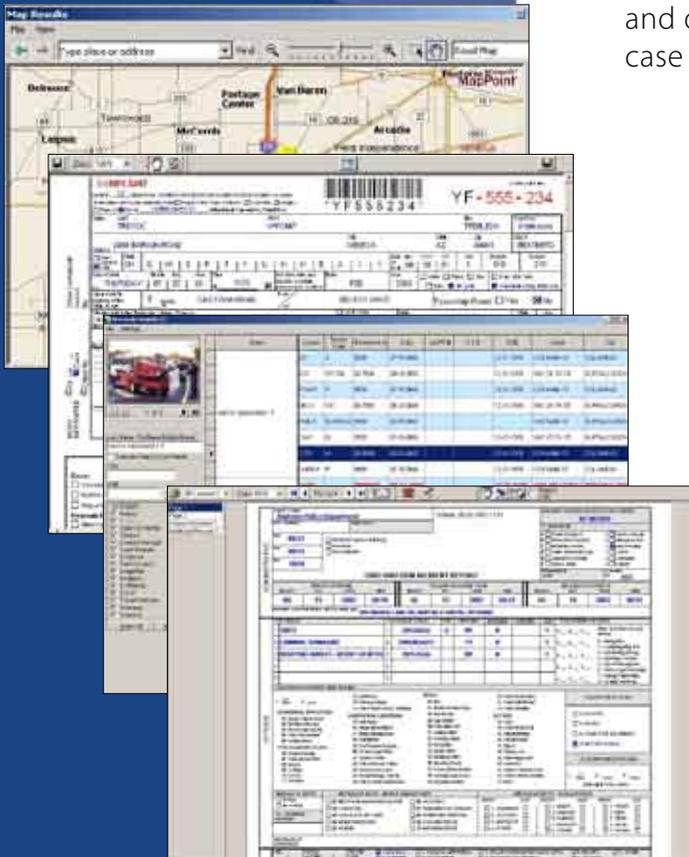
# *Improve Your Officer Efficiency*

Selecting the right Records Management Software system can be a time consuming effort. IDRecords' fully integrated suite of law enforcement software takes the guesswork out of building a solution designed to be a perfect fit for your organization. Since 1984, ID Networks has provided a comprehensive range of technical law enforcement services addressing all phases of planning, software selection, deployment, implementation and reliable on-going full service.

IDRecords programs are created with advice and design criteria from professional public safety personnel and end-users. Our programs efficiently and accurately capture, validate, maintain and share information in compliance with local, state, and federal standards including state specific NIBRS or UCR incident reporting methods. IDRecords information can be directly transferred to FBI, state or regional data centers.

## What's Included?

- **Accident/Crash Reports**
- **Citations/Tickets**
- **Field Contacts**
- **Incident/Offense Reports**

- **Security and Welfare Checks**
- **Towed Vehicles**
- **Calls for Service**
- **Warrants / Warnings**

## Incident/Offense Reports

Incident Offense Reporting provides for the capturing, processing, and storing detailed information on all law enforcement related events handled by an agency, including both criminal and non-criminal events. IDRecords I/O Reporting collects comprehensive information to satisfy the National Incident-Based Reporting System (NIBRS) or the Uniform Crime Reports (UCR). IDRecords I/O Reporting provides for the preparation and submission of all required state and federal crime reporting. Sometimes witness information, as well as the names of juveniles who are subjects or victims, may need to be redacted for public dissemination. The I/O Reporting module provides the capability to print a copy of both a complete department's incident/offense report and the redacted incident/offense report.

All I/O Reports can be reviewed and approved by supervisors via our Report Management module. Electronic "sticky notes" can be applied to any report which alerts the officer that the report will need reviewed and resubmitted.

## Traffic Crash Reporting

Every state requires law enforcement to provide uniform documentation and reporting on all traffic and highway crashes. IDRecords Traffic Crash Reporting module collects all the necessary crash investigation information to be used by the public, insurance companies, traffic analysts, and prosecutors to assist in prosecuting individuals where a criminal offense also may be included.

This module allows the officer to collect data on the demographics of the people involved, their violations, and collect statistics for reporting on bias-based policing evaluations.

Also included is a crash scene diagramming tool complete with pre-drawn roads and intersections. The diagramming tool also provides the user with an object template with drag-n-drop objects.

## Citation Module

The Citation module is used to record local ordinance and state traffic offenses and other non-criminal based activities and is fully integrated with the central master databases. Prior violation information is available for automatic citation and arrest record generation thus saving time and increasing accuracy by avoiding duplicate re-keying of information already captured by the system. By using our Drivers License Scanner, a user can automatically scan and transfer license and ID card information directly into the Citation module.

## Field Contacts

Field Contacts & Interviews tracks the information collected by officers about people who may have been acting suspiciously or involved in minor incidents. This application provides a way to record the information and reference it at a later time thus giving officers another tool to help in the solvability of past crimes, the apprehension of criminals and crime prevention. Data entry is simple and easy to use along with quick search capabilities for retrieving suspicious activity patterns, suspects, vehicles and associates of known criminals.
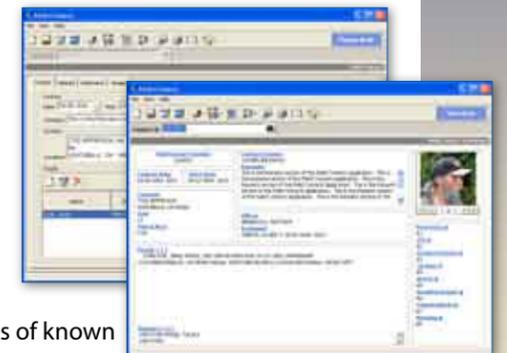
## Towed Vehicles

The Towed Vehicles module records and tracks information for each time an officer utilizes a towing service. Application setup, can assign a new Towed Vehicle number or it can allow the officer to enter pre-printed or assigned tow numbers. Queries provide easy access to any tow record. Vehicle Inventories can be entered into memo fields which provide for limitless text input. Reports with filters for dates, tow company names, tow officer, location and vehicle information. Photo Imaging allows the user a very useful way to record images of the vehicle at the time of the tow to potentially prevent driver and owner allegations of vehicle damage or thefts of contents.
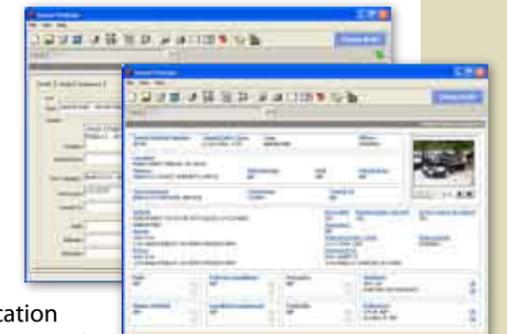
# Take Control of Your Information

Build a system with your agency's future in mind. Lay the groundwork for an integrated system that will provide you the efficiency and accuracy you demand. CENTRAL RECORDS is the foundation upon which CAD, Mobile applications, Field Reporting, the Arrest Process, Mugshots, Livescan fingerprinting, and Court interfaces should rely upon. Even regional data sharing is dependent on the success of your local RMS Records System.

ID Networks has built a highly efficient, state compliant, and CJIS compatible records system that will serve your agency well. Our advanced technologies are proven to streamline your workflow from your CAD center, to Field Operations, through Investigation, into Records, and on to Administration.

Our improved workflow efficiency eliminates double typing, demands accountability, creates accuracy, guarantees timely data flow, and enables managerial control over your data. Whether you are interested in responding to an insurance company's request for accident information or compiling reports and narratives for an ongoing investigation, our systems will respond for you when you need them.

## 20 Ways To Energize Your Work With These Powerful Features:

- Integrated RMS Applications
- Centralized Records
- Timely Data Collection
- Master Indexes – Name, Address, Vehicle, & Property
- Enhanced Image Collection
- Embedded Driver's License Scanning
- Elimination of Double Typing
- Electronic Report Approvals
- Instant Access to Data, Photos, & Images
- Direct Interface with CAD
- 2-way Data Exchange with Arrests & Mugshots
- 2-way Data Exchange with Electronic Livescan
- Robust Inquiries with Query Builder
- Embedded Email for Reports and PDF's
- Spreadsheet Exports
- Mobile Field Reporting Synchronization
- Integrated Justice Sharing Data Exchange
- State Compliance for UCR & NIBRS
- State Compliance for Crash Reports & Ticketing
- Direct Interface with Evidence

*Electronic Report Approval*

*Integration of Field Reports and Evidence*

**Master Vehicle Index**
Searches and Queries to the Master Vehicle Index provide users with complete vehicle information including Year, Color, Make, Model, VIN, Registration & State, Style and Type. Users need only partial information to search multiple databases of information and preview/print complete reports.

**Master Address Index**
Master Address or Location Information searches will contain any active warrants, known offenders and retrieves prior accidents/crashes, arrests, citations, incidents, offenses, security & welfare, warnings, warrants information for any address/location information. Previous history in the Master Location and Address Indexes provide the users with the most concise and comprehensive information available for the best decision making in the field and in the office.

**Master Name Index**
The Integrated Master Name Index automatically searches all databases for Name, Alias, DOB, SSN, DL#, Booking#, SID, FBI, Race, Sex and provides the user with direct drill-down access to the Record or Report. Users can perform Background Checks as well as complete Arrest History Reports in Master Name Index.

**Supervision**

**Investigation**

| | | | | | |
|---|---|---|---|---|---|
| Accident/Crash Reports | Activity Logs | Alerts (ATL, BOLO, Missing & Wanted) | Calls For Service | Contacts Manager | Domestic Violence | Evidence/Property Room |
| Field Contacts and Interviews | Incident/Offense/Arrest Reports | Investigative Case Management | Master Indexes (Name, Address, Vehicle, Property) | Personnel Resources | Query and Reports Builder |
| Record Deletions and Expungements | Reports Review and Approval | Security and Welfare Checks | Statistics | Towed Vehicles | Traffic Citations | Warnings (Criminal and Traffic) |
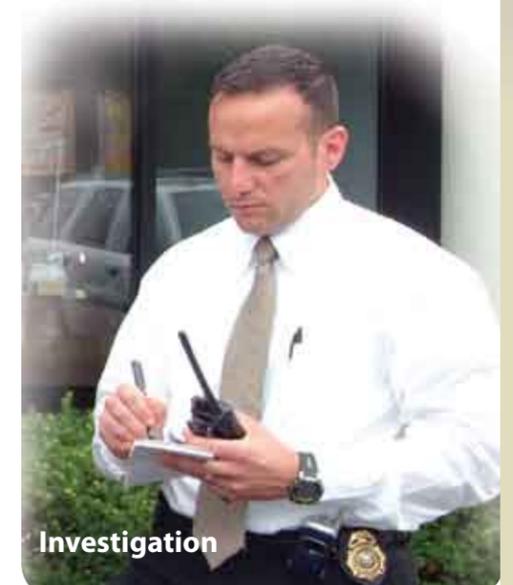
# Demand Comprehensive Software

*Work Flow Benefits are Achieved with the Accumulation of Individual Improvements in Personal Efficiency*

Some people feel that certain processes in an agency are antiquated, cumbersome, require too many steps or are still not as automated as they could or should be. IDRecords can help with the bottlenecks and inefficiencies and provide technological solutions to help eliminate them.

IDRecords provides the administration of a law enforcement agency with a professional and robust system that will help increase departmental and officer efficiency, timeliness and the accuracy of your data.

Our goal has been to make the entry of NIBRS, MICR or UCR data as efficient as possible without the use of additional manpower or to burden your current administrative staff with additional paperwork. In order to accomplish this goal, all IDRecords modules are fully integrated to a central database with master indexes. This allows the dispatcher, police officer, detective, administrative assistant, supervisor and others, to each contribute or edit portions of the same record and to share common data elements between segments from any networked laptop or PC.

This method speeds up the data entry process while eliminating the necessity of having to double-enter data multiple times. This approach has helped agencies with limited manpower make the decision to adopt NIBRS, MICR or UCR based reporting once understood that outside of initial training, it should not require additional staff or overhead to comply.

## Administration Functions

- Multi-User Network Security System Administration
- Statistical Analysis or Information
- Default Agency Info
- System Code Tables Maintenance (Local, NIBRS, FBI - NCIC)
- State Charge Code Editor
- Municipal Ordinance Editor
- Reports, Inquiries & Statistics
- Query Builder and Design
- Personnel Resources and Training
- Investigative Case Assignment, Review and Approval

## Statement of Compliance

Since the early 90's industry standards for data sharing have become commonplace at the federal, state and local levels. ID Networks has always committed resources to establish and maintain compliance for data, photos, and fingerprints. Such standards for data collection, data submission, and reporting have been a proud component of what we provide to our customers.

| | | |
|---|---|---|
| - **UCR** | - **MIEM** | - **NIST** |
| - **NIBRS** | - **NCIC** | - **LEITSC** |
| - **MICR** | - **OLLEISN** | - **UD-10** |
| - **GJXMD** | - **IJIS** | - **OH-1** |

## Statistical Reporting

It is important for users of statistical data to remember that the primary objective is to generate a reliable set of crime statistics for use in law enforcement administration, operation, and management.

Additionally, the public relies on this data for information on the fluctuations in the level of crime from year-to-year, and criminologists, sociologists, legislators, city planners, the media, and other students of criminal justice use them for a variety of research and planning purposes.

## Personnel Resources

This application allows the Sheriff, Chief, or other law enforcement executives to record and track the following information as it pertains to the agency's personnel.

- Assignments – both past and current duty assignments
- Commendations – letters of recognition and appreciation
- Emergency Contacts – persons to call in case of an emergency
- Discipline – any disciplinary actions
- Issued Equipment – initial, replacement or new equipment & costs
- Photo Imaging – images of equipment and personnel
- Personal Medical Alerts – instant medical alerts information
- Promotions – dates, promotion process and scores
- Training – hours, costs, location, type of training
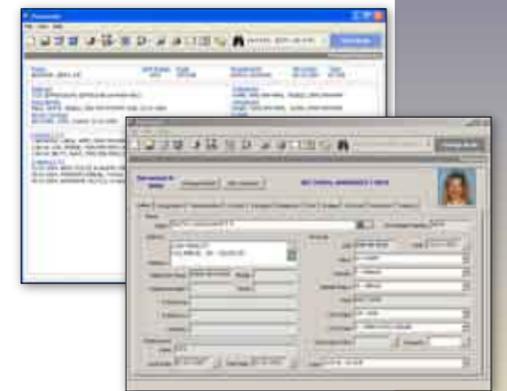
## Query and Report Builder

Even though each application comes with many standard inquiries, the Query Builder Tool allows non-technical administrators to interactively create custom inquiries. Users building an inquiry will have access to all stored data for inclusion in each inquiry, and the user-defined inquiries will integrate seamlessly into each application (i.e. user defined Citation inquiries will be available within the Citation application Query menu).

User defined inquiries appear on the menu and look and act just like the standard inquiries, allowing the person running the inquiry to drill down to the underlying detail records of any selected row.
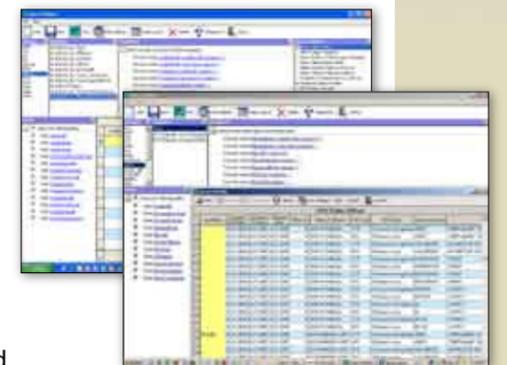
# IDRecords
## RECORDS MANAGEMENT SYSTEM

## Applications

- Accident/ Crash Reports

- Activity Logs

- Alerts (ATL, BOLO, Missing and Wanted)

- Calls for Service

- Contacts Manager

- Domestic Violence

- Evidence/Property Room

- Field Contacts and Interviews

- Incident/Offense/Arrest Reports

- Investigative Case Management

- Master Indexes (Name, Address, Vehicle, Property)

- Personnel Resources

- Query and Report Builder

- Record Deletions and Expungements

- Reports Review and Approval

- Security and Welfare Checks

- Statistics

- Towed Vehicles

- Traffic Citations

- Warning (Criminal and Traffic)

- Warrants (Local)

## Customer Testimonials

**Mark Bucalo**
Commander
*Buffalo Grove Police, IL*

When we decided to replace our Records System, we looked for a responsive vendor with a quality product. Over the past year, ID Networks has been very responsive to our software needs for Illinois specific requirements and workflow improvements. We have also eliminated most of our double typing through data integration with our CAD, Booking, Imaging, and Livescan systems. We converted our RMS history as well to preserve the online history that we had come to enjoy. We now have our field officers typing reports in the cars and then electronically synchronize their data with our servers throughout the day.

Since 2002, we have been part of a county-wide IJIS Sharing System provided by ID Networks, so when Trumbull County decided to go to a county-wide RMS solution in 2005, we were onboard immediately. Our new IDRecords provided us with several additional modules than our previous RMS package and gave us seamless integration with the county IJIS Sharing System. Also, we can now automatically submit shared data to other local law enforcement agencies as well as the State of Ohio OLLEISN information sharing system. As an administrator, IDRecords provides me with the necessary information to be able to be efficient and productive as well as cost effective.

**Paul Monroe**
Chief
*Howland Police, OH*

**Pat Foster**
Sergeant
*Clay Township Police, MI*

We searched for a single vendor to eliminate our old systems from multiple vendors and fully service our equipment and networking. In addition, we really needed to become state compliant with our applications. ID Networks was a perfect fit for our agency. They provided us with an end-to-end solution for our CAD, RMS, Mobile, Booking, Mugshots, and Livescan. Our officers now stay in the cars more often, yet still complete their reports by the end of the shift. And if we need support, we simply call an 800 number and speak directly to the qualified support staff or project managers. If need be, we work with their programmers as well. We truly believe that we made the right choice with ID Networks.